



Ste. Rose Minor Baseball Constitution

March 27, 2019



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1.0 Affiliation

- 1.1 Ste. Rose Minor Baseball (SRMB) is affiliated with Baseball Manitoba. SRMB follows all rules and regulations set forth by Baseball Manitoba.
- 1.2 SRMB is affiliated with the Parkland Minor Baseball Association (PMBA).
- 1.3 SRMB teams in 11U and up will participate in the PMBA league and follow guidelines and regulations set out by the PMBA.

2.0 Jurisdiction

2.1 SRMB has jurisdiction over all members who register under SRMB and play with a team within the organization

3.0 Objectives

- 3.1 To promote, govern and improve organized baseball within Ste. Rose and area
- 3.2 To stress values, appreciation and skills involved in baseball
- 3.3 To exercise general supervision and direction over the playing interest of its players, coaches, managers and executive, with emphasis on good character, citizenship and sportsmanship.
- 3.4 To develop as many teams as possible at all levels to ensure the most participation possible

4.0 Board

- 4.1 SRMB board is made up of five positions:
- 1) President
 - 2) Vice President
 - 3) Secretary
 - 4) Treasurer
 - 5) Registrar

5.0 Changes in Constitution/By-laws/Rules and Regulations

- 5.1 The constitution of SRMB may be amended at any meeting if:
- a) Notice of the proposed alteration is given to the Secretary 14 days in advance of the next meeting
 - b) There is a minimum of 4 board positions present
 - c) A majority of board members vote in favour
- 5.2 The SRMB board members may amend the constitution without 14 days' notice if a minimum of 4 board positions are present, with a majority vote of board members if an unforeseen circumstance arises and a change is needed to be made in accordance with Baseball Manitoba

BY-LAWS

1.0 Membership (Each member only carries one vote)

- 1.1 You are considered a member of SRMB if you hold a position on the board,

1.2 You are a coach or manager of a team affiliated with the SRMB,

1.3 You are the legal guardian of a playing member of SRMB

2.0 Organization

2.1 The board will have the power to suspend or discipline any coach, manager, trainer, other team official, player or parent connected with any team and shall have the power to report any member to Baseball Manitoba for suspension or discipline.

2.2 Board positions will be up for election on a 3 year rotation.

- Year 1 President
- Year 2 Secretary and Treasurer
- Year 3 Vice President and Registrar

2.3 A member shall hold more than one board position only when necessary. Every effort should be made to have a complete board.

3.0 Meetings

3.1 Meetings will be called by the board. There will be a minimum of 7 days' notice for a meeting

3.2 There shall be an AGM in the spring, before the season and a SAGM in the fall.

3.3 Meetings will be communicated via email. The Secretary will notify board members and coaches, coaches will notify parents of players.

3.4 Executive only meetings may be called at any time.

4.0 Registration

4.1 The registration dates on the registration forms are final. If there is an exception the board will meet and decide on a case by case basis (example: a new family moves to town, or a neighbouring town does not have enough players to field a team on short notice).

4.2 After the final registration date President will decide on how many teams will represent SRMB at each level. They will also decide division of said teams. The President will make these decisions based on SRMB objectives and all of these decisions must be approved by the board.

5.0 Coaches selection

5.1 Coaches are strictly volunteer and will be decided on for each team individually.

5.2 If a situation arises where more than one coach would like a position, an application will be provided by SRMB and the coach will be chosen by the board.

5.3 Coaches can apply for a coaching job beginning in January 1st of the calendar year.

6.0 Duties of Board Members

6.1 President

- a) To chair the meetings

- b) To make sure that SRMB is running in accordance with the SRMB objectives
- c) To support other board members when it is needed
- d) To be the liaison between SRMB and other relevant organizations (Baseball Manitoba, PMBA, Ste. Rose Rec, etc.)
- e) To manage SRMB information on the PMBA website
- f) To decide on how many teams and the division of teams which will be representing SRMB at each level. These decisions will be presented to the board members for approval. Each of these decisions is made on a year by year basis. These decisions will be made according to SRMB objectives.
- g) To purchase any equipment that is necessary for SRMB teams

6.2 Vice-President

- a) To chair meetings if the president is absent
- b) To make sure that SRMB is running in accordance with the SRMB objectives
- c) To support all other board members when it is needed
- d) Ensure coaches have access to required training and receive said training

6.3 Secretary

- a) To keep an accurate record of all meetings within SRMB
- b) To distribute copies of all meeting minutes to SRMB board members and coaches as soon as they can
- c) To develop a schedule that fits all of SRMB practice needs. This includes the use of the hockey rink pre-season for indoor practices
- d) To collect a league schedule from every team involved in SRMB
- e) To work with all coaches and to eliminate any scheduling issues.

6.4 Treasurer

- a) To keep an accurate record of all moneys received and disbursed and report same at executive, semi-annual and annual meetings.
- b) To present a financial statement at each meeting
- c) To have an inventory of all equipment purchased by SRMB
- d) To hand out and collect the equipment each year
- e) To oversee the purchase of any new jerseys
- f) To ensure payment of umpires

6.5 Registrar

- a) To keep records of registrations within SRMB
- b) To collect proof of age documents for players
- b) To review the rosters submitted by coaches and forward said rosters to PMBA
- c) To follow up with any roster issues with PMBA or Baseball Manitoba

7.0 Finances

7.1 All funds earned by SRMB shall be credited to SRMB account

7.2 All expenses must have an invoice

7.3 Bank signing officers shall be two of the following, the treasurer, vice-president, president

7.4 All members of SRMB must pay the designated fees to the association. If a team that is registered within SRMB decides to charge extra fees for in-season expenses (example: tournament

fees) it must be dealt with by that team and SRMB does not take responsibility for any other money that is collected

8.0 General

8.1 All decisions made on a dispute by the board of SRMB are final

8.2 All teams are to have a pre-season meeting. Each coach will be provided with an example of an agenda to help with the organization of that meeting. SRMB understands that flexibility at the coach level is important, much of the responsibility is up to the coaches. It is the coach's duty to adhere to the SRMB constitution and objectives.

8.3 No equipment will be purchased by any member other than the President or Treasurer

9.0 Rules and conduct for meetings

9.1 Voting majority will be determined by the number of voting members present at the start of the meeting

9.2 Motions – Verbal (mover/seconded)

9.3 Speak to a motion (discussion) – this will be monitored by chair of the meeting

9.4 Vote on the motion

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